

## Vendor Direct Payment (VDP)



**Connections**  
home.school.community.

**Soldotna**  
907-714-8880

**Seward**  
907-224-9035

**Homer**  
907-226-1880

**DESCRIPTION:** This form is used to set up a direct payment from Connections to a Vendor (i.e., tutor, instructor, etc.) for student lessons. The completed form must be on file before any lessons start or any Vendor Direct Payments are made. All VDP forms also require an Supplemental Instruction Form (SIF).

Student(s): \_\_\_\_\_

Parent Name: \_\_\_\_\_

### Vendor Information

Name:	Phone:
Address:	
Vendor Email:	
Vendor Signature:	Date:

### Class Information

Lesson Type:	
Start Date of Lessons:	End Date of Lessons:
Total # of Lessons / Months:	
Cost Per Unit: \$	Total Cost: \$

**By signing,** I acknowledge and agree that I have voluntarily selected this vendor, without relying upon any representation whatsoever of the Kenai Peninsula Borough School District (KPBSD), that KPBSD makes no representation or warranty whatsoever regarding the qualifications or performance of the vendor, and that by either reimbursing me or paying the vendor directly for services rendered, and by conducting a criminal background check, the KPBSD has not established any relationship with the vendor, and is not liable for any damages of any kind or nature whatsoever that may be sustained as a result of the vendor providing services to my child(ren).

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Connections Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

❖ ❖ Please submit to your advisor 2 weeks prior to the start of lessons. ❖ ❖