Frequently Asked Questions

What constitutes a volunteer?

A volunteer is anyone who will be in a school on a regular basis, or for a designated project spanning a longer length of time than a one-time brief visitor. All volunteers are required to submit a volunteer online application.

What constitutes a visitor?

A visitor is considered someone who attends a large group function or a parent visiting his or her student (an example of a parent visit would be to have lunch), on a single occasion. A visitor does not need to complete the volunteer online application. Local school principals reserve the the right to screen visitors.

Who gets to see the results of the background check?

All background check results are kept confidential. School principals and secretaries will only be notified of your volunteer status: approved, approved with restrictions, or denied.

I know something will come up in my background check, should I even bother to complete the volunteer application?

Within the application there will be an opportunity to provide additional information regarding incidents. Any additional information you are able to self-disclose will be taken into consideration before a determination of your volunteer status has been made.

How long will it take to be approved?

The background checks typically take 5-10 business days to be processed. However, during high volume times such as the start and end of the school year background check processing may take longer.

When do I have to renew my volunteer application?

Each June all volunteers are sent an email with instructions for resubmitting their application to be a volunteer for the following school year.

What if I do not have a social security number?

In the Social Security field, please enter your passport, I-94, or alien number. Submit a copy of document to the Human Resources Department.